

PURCHASING AUTHORITY FOR GOODS AND SERVICES

PURPOSE

To establish the policy for the authority to purchase goods and services or capital outlay items for the City and for the payment of such items.

POLICY

It shall be the policy of the City to adhere to the "Purchasing Procedures" and the "Procedures for Processing Payables" as prepared by the Administrative Services Department and adopted by the City Council.

By reference to those procedures, they become part of this Policy Manual.

Adopted - January 24, 1994

Corrected - February 26, 1996

Amended - March 14, 2000 (Purchasing Procedures Only)

Amended - November 22, 2005 (Purchasing Procedures Only)

Formerly F-14